Your Name:

Type of Capstone (research, teaching, practical application):

Projected date of completion (quarter & year):

INTRODUCTION

- Proposal Introduction – Description of envisioned project and expected outcomes. This section should answer the following:
  - **What?** Be sure to include specifics for each of the following:
    - What will you do for your capstone project?
    - What global, international, or intercultural topic does your capstone address?
    - What are the specific goals/outcomes you are seeking?
  - **When?**
    - Rough timeline of project
  - **Why?**
    - What is the purpose of your project?
    - Why is it important and/or relevant?
  - **How?**
    - How will you achieve your specific goals/outcomes?

[Insert Text Here]

LEADERSHIP DEVELOPMENT

- Identify the leadership skills you anticipate developing, practicing, honing, etc. through your capstone project.
- Leadership skills *might include*: planning, organizing people, developing the structure of a program, providing vision, providing inspiration, working in collaboration with others, influencing others, motivating others, facilitating skill development or personal development in others, teaching, delegating to others, goal/outcome identification, negotiating etc.

[Insert Text Here]
CAPSTONE PROPOSAL

ACADEMIC INFO (if applicable)

- If you are planning to receive academic credit in association with the completion of your capstone (i.e. independent study, etc.) please provide details here:

[Insert Text Here]

MENTOR APPROVAL & STUDENT AGREEMENT

Mentor Name (Last, First):

Mentor Title:

Mentor Signature: _________________________________________________

By signing the above, I acknowledge that I have read and approve the student’s Capstone Proposal. In addition, I agree that the student and I will meet a minimum of _____ times to monitor the progress of student’s capstone (time agreed upon between mentor & student). I acknowledge that the student’s Capstone is considered incomplete until I have approved & signed the student’s “Capstone Final Summary” which is anticipated to be completed: _____________ (month) and _____________ (year) [agreed upon time frame between mentor & student].

Student Signature: _________________________________________________

By signing the above, I acknowledge my commitment to attend all meetings agreed upon with my mentor, and submit “Capstone Final Summary” by the agreed upon time frame.