

FINANCIAL AID AND SCHOLARSHIPS

UNIVERSITY of CALIFORNIA • IRVINE

Financial Aid Checklist for IOP

Prior to your departure, please use this checklist to ensure that you complete all required steps and paperwork to receive financial aid for IOP. It is important to note that you will only be eligible for Federal and State funds while studying abroad on IOP. **No** institutional grants, scholarships or loans will be awarded during the term(s) you participate in IOP. Please review and complete all steps below.

- ❑ **Choose a program that is eligible to receive financial aid for IOP**
 - The program's instruction hours and units must meet the minimum requirements. You must enroll through a host institution or program in the United States. You are not eligible to receive aid from UCI if you directly enroll in a foreign institution. If you have questions please visit the financial aid office.
- ❑ **Complete the online IOP Credit contract from the Study Abroad Center**
 - The IOP Credit Contract must be completed and electronically reviewed by all required departments before you are eligible to receive any form of financial assistance to study abroad via IOP.
- ❑ **Submit the following information to the IOP Financial Aid Counselor**
 - Your host institution/program's contact information and fax number.
 - Your specific program's budget and what the budget includes (programs will post a breakdown of what is included in the program fee).
 - Please submit all information directly to Scott Brandos, the IOP Financial Aid counselor.
- ❑ **Request verification of aid to be sent to your program**
 - If you are requesting to have a verification of aid sent to your program, you must submit the required form directly to one of the IOP Financial Aid counselor at least two weeks prior to the due date.
- ❑ **Deassess your enrollment status via the registrars office**
 - To ensure that you are not assessed fees at UCI while studying abroad you will need to submit the IOP Advance Readmission form to the Registrar's Office. The form is available at the Study Abroad Center. This form must be submitted before the fee deadline at UCI for the term(s) which you plan to study abroad. Prior to your departure make sure that you have been deassessed by the Registrar. Also, all unpaid debts to the university must be paid prior to your departure.
- ❑ **Sign up for Direct Electronic Fund Transfer (DEFT)**
 - It is important to sign up for direct deposit as funds are sometimes disbursed after your departure. Please visit your "Zot Account" and select DEFT to set this up.
- ❑ **Sign the Terms and conditions form**
 - Once your financial aid award has been revised based on IOP participation, you will need to visit the UCI office of financial aid and scholarships and meet with the IOP Counselor to sign this form.

Please remember to check in with your IOP Counselor regularly to ensure that all of the required steps are completed prior to your departure. Please check your email as all university deadlines still apply. If you have questions please do not hesitate to contact the IOP financial aid counselor. Thank you for your cooperation and we wish you the best.